

Open call for the expression of interest for the selection of external evaluators

<https://www.asylumandmigration-eeagrants.gr/call/>

Position Title: External Evaluators
Position Category: Service contract
Remuneration per application evaluated: A fixed price of €100 gross ¹
Name of Programme II: Asylum & Migration
Recipient of Services: Fund Operator (SOL Crowe – HumanRights360)

Programme Description

The overall objectives of the EEA Financial Mechanism 2014-2021 are to contribute to the reduction of economic and social disparities in the European Economic Area and to strengthen bilateral relations between the Donor States and the Beneficiary States.

The Programme "**Asylum and Migration**" aims to build on the results of the EEA GR05 Programme, in the last period 2009-2014. The Programme "Asylum and Migration (Addressing urgent needs for the reception and screening of asylum seekers and for the accommodation of vulnerable groups)" is established under the Programme Area "Asylum and Migration".

The objective of the Programme Area "Asylum and Migration" is to ensure the functioning of national asylum and migration systems, and to ensure the right to seek asylum is safeguarded. Particular focus is given to projects enhancing vulnerable asylum seekers path to independence, encouraging their transition from supported living in facilities to inclusion in the local community, as well as their path to return and re-integration to Countries of Origin for rejected applicants.

The aim of the published Open Call is the provision of accommodation centres for vulnerable asylum seekers and the improved quality of accommodation and other services provided in open reception centers. Projects selected from this Call will aim to provide at least 300 accommodation places in open reception centres in urban and semi-urban areas, out of which 225 places will be for asylum seeking unaccompanied minors (UAM) and 75 places for other vulnerable asylum seekers. All projects selected should aim to improve quality of accommodation and other services provided in open reception centres.

The total amount for funding under the Call is €7.632.000. Indicatively 3-6 projects will be selected, with the total budget for each project in the range between minimum €1.000.000 and maximum €3.000.000.

¹ Travel and daily subsistence expenses will not be reimbursed.

Particular focus is given to projects enhancing vulnerable asylum seekers to independence, encouraging their transition from supported living in centers in the community context, as well working together with each individual and focusing on engagement and case resolution in order to further strengthen compliance with the asylum process which pending resolution from the competent decision makers/authorities.

The projects under the Open Call, shall include the following minimum services: provision of accommodation of an adequate standard, security, food supplies, information services, sanitation and hygiene services, legal counselling, medical care (including mental health care) interpretation activities, educational services and recreational/social activities.

Activities could also include:

- a) Actions that enhance the interaction and cooperation with governmental authorities/institutions involved in the operation of the open reception centres.
- b) Actions that enhance the interaction/cooperation with local communities in which the centres are located.

Information and relevant documentation about the Programme and the open call can be found here: <https://www.asylumandmigration-eeagrants.gr/call/>

General Position Summary

The Fund Operator, SOL Crowe / HumanRights360, is seeking a number of external independent professionals (up to ten including alternates) who will provide their services in exchange of remuneration in order to guarantee a neutral evaluation of the proposals.

The Open Call for proposals will close on January 17, 2020 after which each project application that meets the administrative and eligibility criteria will be assigned to the selected external evaluators. Each project application shall be scored by two impartial experts, independent of the FO, appointed and contracted by the Fund Operator. The experts shall separately and independently score the project application according to the evaluation criteria published with the call for proposals. The experts shall justify in writing the scores for each criterion they evaluate. For the purposes of ranking the project applications, the average of the scores awarded by the experts shall be used.

The evaluators are chosen taking into account their proven skills and expertise in the areas of humanitarian support and programs with UAMs (add areas of expertise). They will be asked to review the proposals with regards to the scientific quality of the proposed project, the expected impact on the project and the clarity of the workplan. Evaluators will be asked to rank the proposals based on the evaluation criteria that will be provided by the Fund Operator. Independent external evaluators will assess the submitted proposals and should maintain strict confidentiality with respect to the whole evaluation process. A third expert will be appointed, if the difference between the scores, given by the two experts will be more than 30% of the higher score (If the two scores diverge by more than 30%).

The activities shall be delivered in the premises of the Fund Operator.

Essential Required qualifications & skills

The following criteria must be fulfilled by the candidates in order to be selected:

1. The candidates must hold a university degree;
2. The candidates must have at least five years of professional experience in field relevant to the outcomes of the Programme. Additional professional experience in Project management and proposals' evaluation would be an asset;
3. Migration/refugee specific expertise (practical and/or academic knowledge) in one or more of the technical areas of UAMs & vulnerable refugee population;
4. Knowledge of the Greek civil society will be highly considered;
5. The candidates must have appropriate working knowledge of English; All documents will be in English;
6. Previously candidates' experience with NGOs/INGOs & financial procedures (knowledge of funding control procedures & rules) would be an asset.

The independent experts must not be engaged in any form of work for potential beneficiaries (lead applicants or their partners) over the last three years from the launch date of the open call. In addition, he / she must not be member and / or board member of applicant NGOs **during the last three years** and should not be related in any form with the legal representatives, board of directors or employees of such NGOs, or partners in the application.

Independent experts are impartial and independent from the FO, its partners, applicants and their partners.

They have no direct or indirect interests that are or appear to be incompatible with the impartial exercise of their function.

The independent experts will be asked to sign a confidentiality and non-conflict of interest² declaration, as well as a declaration that they have not been involved in any act of bribery, fraud, corruption, involvement in a criminal organization, money laundering, as well as any other illegal activity. In case of any doubt, they may be requested to provide supporting evidence.

The selected experts will not be able to participate in any way in the implementation of the resulting projects of the Open Call, for which the submitted applications have been evaluated by them.

² Conflict of interest is deemed to be present when a person involved in the selection process (including the independent experts) has direct or indirect interests that are or appear to be incompatible with the impartial exercise of the functions related to the selection process. Such interests may be related to economic interests, political or national affinities, family or emotional ties, any other relevant connection or shared interests with the applicant or its partner, or any other interests liable to influence the impartial and objective performance of the person involved in the selection of projects.

Application Process

Interested experts (natural persons) are invited to submit their CV and motivation letter to info@asylumandmigration-eeagrants.gr by **20 January 2020**, mentioning in the e-mail subject “External Evaluator – Open Call”.

Only shortlisted candidates will be contacted. Due to the urgency of recruitment, Fund Operator reserves the right to complete the process as soon as the suitable candidate(s) has been identified.

Applications will be considered on a first come first serve basis.

The Fund Operator will assign the experts to the tasks on the basis of skills, experience and knowledge necessary and in accordance with the principles of non-discrimination, equal treatment and absence of conflict of interests.

The evaluation process will last for maximum three days/8h per day.

If you are available from **February 3, 2020** to **February 28, 2020**, we are happy to welcome you to our team of experts. Should another date be necessary it will be fixed at the latest two weeks in advance.

Protection of personal data

We collect, maintain and process only the personal data you disclose to the Fund Operator during the application process. Collection, recording and processing of your personal data takes place pursuant to the national and European legislation in force. It is noted that the Fund Operator processes only the personal data that are necessary for the purpose of confirming your identity, and verify your data, communicating with you, either in a pre-evaluating stage, or about issues related to the evaluation process or to your relationship with Fund Operator after evaluation process.

In particular, Fund Operator will process the following personal data: name, address, date and place of birth, telephone number, education, professional experience, skills, as well as any data of your CV you may provide. Please note also that a list of the selected experts (name and tasks executed), as per the procedure described herein, will be published in the Fund Operator’s website and will be maintained on the website for the whole period of Projects’ execution.